

ORLEANS SCHOOL COMMITTEE  
Meeting of Monday, September 25, 2012  
Orleans Elementary School

APPROVED

Present for the Committee: Josh Stewart, David Abel, Gwynne Guzzeau, Mary Lyttle, Eric Ehnstrom,  
Present for the Administration: Dr. Hoffmann, Principal Carreiro, Ms. Vendetti

CALL TO ORDER:

Chair Stewart called the meeting to order at 3:33 PM

K. Dwyer, Asst  
13 MAR 22 1:40 PM

ORLEANS TOWN CLERK

CITIZENS SPEAK: None

PRIORITY BUSINESS:

Principal Carreiro recognized Ashley Garner for her active involvement in the OES community and in particular for coordinating a team who put together the back to school luncheon for staff. Ms. Garner is also the new PTC President, worked on the playground project and assisted in organizing a Gala Auction to raise money for the playground.

Principal Carreiro gave highlights from her report which included, science robotics materials were acquired with plans presently underway for implementation in Gr. 5, an OES Assessment Team has been formed to administer all DIBELS Next and Daze tests three times per year, and a data room is being established for staff use in conjunction with projected requirements with the new Teacher Evaluation Tool. Playground update included a generous gift of \$13,000 from the Cape Cod Foundation.

MOTION:

On a motion by Josh Stewart, seconded by David Abel, it was voted unanimously to approve the \$13,000 grant from the Cape Cod Foundation with gratitude.

The Committee discussed the next steps in moving forward with capital repairs from the TLCR report. The committee was especially interested in the proposed HVAC repairs. Principal Careiro indicated she would invite Ron Collins to the October School committee meeting to provide more details.

Dr. Hoffmann reported on a very successful opening day with 517 staff members present at Nauset Middle School where he highlighted the District's Goals. Supt. Hoffmann reported on the bussing problems in Eastham after a driver quit at the last minute, First Student combined Eastham routes, which affected Eastham Elementary School, the Middle School and High School students. Ms. Venditti sent First Student a letter mapping out strategies to resolve issues and manage problems more effectively in the future. He also visited each school on the first day and noted teaching and learning was happening from day one. He updated the Committee on the Educator Evaluation Process that is still being negotiated and reported on the Green Repair Program at the High School which is

approximately \$1.7 million under budget. Other information reported by the Superintendent included participation in the Virtual High School and International students attending Nauset High School.

It was also mentioned that Dr. Ann Caretti submitted a plan for Medical Emergency Response to the Department of Elementary and Secondary Education. Cafeteria news included the Point Of Sales system began at the Wellfleet Elementary School and will be implemented in every school over the next few weeks, under the direction of Susan Murray, Director of Nutrition and Food Services.

Giovanna Vendetti reviewed the expenditures and variance reports, encumbrances, special needs tuition, staffing and school choice. The Committee felt that by combining the two reports into one it would simplify monthly review. Encumbrances for bus costs and special needs have not been updated yet.

The Superintendent's evaluation was discussed and Dr. Hoffmann reported that at a meeting with the Associate Commissioner it was noted that *no one said all 20 indicators were mandated*. The Committee discussed the process and the need for an evidence based evaluation. Some members were uncertain as to how to proceed in choosing a limited number of professional practice elements while another member wanted to vote for all the elements and indicators. Chair Stewart asked that the committee members send information to him regarding their choices so that he could bring them to the Chairs meeting on September 26th to compile with choices from other committee chairs.

Additional meetings of Union 54 members were discussed and it was decided these meetings were not for voting but sharing of information. It was suggested that these meeting be scheduled prior to a Joint Meeting.

Preschool Enrollment figures were given to the Committee and it was requested that this be on the October agenda for further discussion.

#### APPROVAL OF MINUTES:

The minutes of July 30, 2012 were approved.

ADJOURNMENT: On a motion made by Mary Lyttle, seconded by David Abel it was voted unanimously to have the meeting adjourn at 5:45 PM.

Respectfully submitted,

Katie O'Connor